



Public Consultation

Automated Decision-Making Regulatory Framework

Privacy Collection Notice and Consent Form

The Attorney-General's Department (the department, we, us), is collecting information (including personal information) as part of the consultation process for the development of a regulatory framework to support the use of automated decision-making (ADM) by Australian Government agencies. The information you provide will help us identify different data trends across different groups to inform the development of the framework.

The privacy and security of your personal information is important to us, and is protected by law. The department adheres to the *Privacy Act 1988*, including the *Australian Privacy Principles* (APPs). The APPs set out standards, rights and obligations for how we handle and maintain people's personal information. This includes how we collect, store, use, disclose, quality assure and secure personal information, as well as your rights to access or correct your personal information.

How your personal information will be collected

- You will be required to specify whether you are providing a submission or responding to the survey as an individual or someone representing an organisation.
- If you participate in the consultation by providing a submission online, we will ask for information on
 - your name and email address,
 - demographic information in relation to whether you speak a language other than English at home, country you were born in, and occupation.
- Through your participation in the online survey, we will ask for information on:
 - your name and email address,
 - geographic and demographic information, relating to age bracket, gender, sexuality, race, cultural background, if you identify as a person with disability, state of residence, and if you live in a regional, rural or remote area.
- Providing the remaining information outlined above is voluntary. You have the option to select 'prefer not to say' in response to these questions. If you choose not to provide this personal information, we will still be able to consider your online responses to the survey and/or your submission.
- If you email the department, the department will have record of your email address, and if you choose to provide it, your name.
- You may be invited to participate in a targeted consultation meeting. If you participate in a targeted consultation meeting, the department may collect your email address for the purpose of providing an invitation, as well as your name, if you choose to provide it. You may participate in consultation meetings using a pseudonym.



How your information will be used

Online survey responses

- By participating in the online survey, you consent to the department collecting and using the data. Individual responses to the online survey will not be published. Aggregate data gathered from online survey responses may be published to provide insights, trends, and overall findings from the survey (e.g. 'thirty-six per cent of respondents reported they were from NSW'). Similarly, a consolidated summary of any written responses to the online survey may be published.
- If you choose to provide your personal information, we may use it to contact you if we have questions about your feedback.

Submissions to the consultation

- If you include personal information in a written submission and provide consent to publish that submission, then your personal information may be published. For example, if you put your name on the title page of the submission or include personal information in the text of your submission.
- If you do not consent to publish your personal information, we will deidentify personal information in any reports, submissions or summaries ahead of sharing with other government agencies involved in the work to develop an ADM regulatory framework. This includes personal information of third parties.

Information about third parties

- If you provide personal or sensitive information about a third party, we will not publish this without the consent of the third party, even if you have provided your consent for your submission to be published.

Consultation meetings

- You may be invited to participate in a targeted consultation meeting. If you participate in a targeted consultation meeting, your name may be visible to other participants during the consultation.

Secondary purposes

- We will seek your consent to use your personal information for any secondary purpose that is not outlined in this notice.

Who your personal information may be disclosed to

- Third parties that may assist with the consultation may also have access to your personal information. This includes translators and interpreters that may read or hear your personal information when translating or interpreting your verbal or written feedback.
- If you disclose information that leads us to consider you, or someone else, may be at risk of harm, we may be required to disclose this information to police and/or other relevant authorities.
- We may also be required to disclose your personal information to meet mandatory reporting requirements or to report a suspected crime.
- Your personal information may also be subject to Freedom of Information requests or requests from the Parliament.



Third party platforms used to assist in the consultation process

- The department is using third party provider Citizen Space to support your participation in this consultation. Online submissions and final publication of consultation findings will be through Citizen space. Delib provides the technology behind Citizen Space and its operation. [Delib's Privacy Policy](#) explains how Delib will collect, safeguard and process your data.
- The department is using Microsoft Forms to administer the online survey. Microsoft's [Privacy Policy](#) explains how it will collect, safeguard and process your data.
- For online consultations, the department will use Microsoft Teams to host the consultation. Microsoft Teams collects personal information for the purpose of hosting meetings from its virtual platform, and has its own policy in relation to the handling of your personal information. Their privacy statement is available on their [website](#).
- If we identify any other reasons we need to disclose your personal information, we will seek your written consent before doing so.

More information

The Department's [Privacy Policy](#) explains how the Department handles and protects the information provided by you. Our Privacy Policy also explains how you can request access to or correct the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint. If you require a hard copy of our Privacy Policy, please contact the Privacy Officer at privacy@ag.gov.au.

If you have any questions regarding participation in the public consultation on the development of the ADM regulatory framework, please contact ADM@ag.gov.au.