



## Public Consultation

# Australia's fourth Universal Periodic Review (UPR) – draft National Report

## Privacy Collection Notice

The Attorney-General's Department (the department) adheres to the *Privacy Act 1998*, including the *Australian Privacy Principles* (APPs). The APPs set out standards, rights and obligations for how we handle and maintain people's personal information. This includes how we collect, store, use, disclose, quality assure and secure personal information, as well as your rights to access or correct your personal information. References in this document to 'personal information' and 'sensitive information' are references to these terms as defined in the Privacy Act.

The department is seeking to collect your personal information as part of its public consultation on Australia's draft National Report and annex for Australia's fourth UPR. The privacy and security of your personal information is important to us, and is protected by law.

### How your personal information will be collected

- You can participate in the public consultation by providing feedback on specific parts of the draft National Report or annex or by uploading a submission on the department's consultation hub, Citizen Space, or by sending an email to the department's UPR team.
- If you provide feedback or make a submission through Citizen Space, we are required to ask the following questions to ensure we have your consent:
  - Do you consent to participate in our consultation?
  - Do you consent for your response to be published?
  - Do you give consent for your name to be published with your submission?
- If you participate in the public consultation by emailing the department, we will have a record of your email address and any other personal information you choose to provide.
- If you wish to participate without the department collecting any personal information, you can do so anonymously.
- We note the public consultation does not require your personal or sensitive information in order for you to participate.
- If you provide feedback or make a submission that includes personal or sensitive information, this will be on a voluntary basis.



- Without your express consent, the department will redact any sensitive personal information in your feedback or submission before sharing it with the parties listed below.
- If we need to collect your personal information for a reason not mentioned in this notice or that is not reasonably connected to the reasons in this notice, we will seek your consent again.

### **If we don't collect your personal information**

If you choose not to provide your name or personal information such as contact details, we may not be able to provide you with access to information or records that you provided us as part of the consultation, should you make a request in the future.

### **How your personal information will be used**

- Submissions made to the public consultation will be published on the Citizen Space webpage.
- If you do not wish for your feedback or submission to be published, you can provide your feedback or submission on a confidential basis, which means it will not be published.
- If you consent to your feedback or submission being published, you will have the option for it to be published under your name, the name of your organisation or anonymously.
  - If you consent to the publication on an anonymous basis, we will remove any personal information, including your name, from the published version.
  - We may also redact information in accordance with the department's Privacy Policy and the requirements of the Privacy Act, where applicable.
  - We may use your personal information, such as your name or the name of your organisation, in internal documents, including to provide advice to Government.
- We may produce and publish documents that provide summaries of the themes and feedback provided through the public consultation. This may include a summary of the number of people or organisations who participated. This information will be de-identified and in a group form, so you will not be identified in these products.
- If you provide personal or sensitive information about a third party in your response or submission, we will not publish this information without the consent of the third party, even if you have provided your consent for your submission or response to be published.
- If we need to use your personal information for a reason not mentioned in this notice or that is not reasonably connected to the reasons in this notice, we will seek your consent again.

### **Who your personal information may be disclosed to**

- Your personal information will not be disclosed to overseas parties.



- We may direct the UN UPR Working Group to the department's Citizen Space webpage to view feedback and submissions where consent to publish has been granted.
- If you provide information that leads us to consider you, or someone else, may be at risk of harm, we may be required to share this information to police and/or other the relevant authorities.
- We may also be required to disclose your personal information to meet mandatory reporting requirements or to report a suspected crime.
- Your personal information may also be subject to Freedom of Information requests. If we identify any other reasons we need to disclose your personal information, we will seek your written consent before doing so.

### **Further information**

The department's [Privacy Policy](#) explains how the department handles and protects the information provided by you. Our Privacy Policy also explains how you can request access to or correct the personal information we hold about you. It also explains how you may complain about a breach of the APPs or the APP Code, and how the department will deal with such a complaint. If you require a hard copy of our Privacy Policy, please contact the Privacy Officer at [privacy@ag.gov.au](mailto:privacy@ag.gov.au).

If you have any questions regarding participation in the public consultation on Australia's fourth UPR, please contact [UPR@ag.gov.au](mailto:UPR@ag.gov.au).